

**COUNTY SERVICE AREA 120 – DISTRICT BOARD MEETING  
NORTH ETIWANDA PRESERVE**

**Meeting Minutes: April 19, 2012      2:30 P.M.**

**In Attendance:**

**Board of Directors:**

Dianna Lee  
John Roberts  
Robert McKernan  
Sam Spagnolo  
Paul Williams  
Doug Anderson

**Non-Board Members:**

James Curatalo  
Randy Scott  
Mandy Parks – Inland Empire Resource Conservation District  
William Butler – Resident of Lytle Creek  
Frank Schiavone – Resident of Rancho Cucamonga  
Robert Torres – Lytle Creek Resident  
Stephen Rogers  
Elaine Warford  
Cheryl Anaya – Resident of Lytle Creek  
E A Mills – Resident of Lytle Creek  
Steve Loe  
Lynn Boshart – El Rancho Verde  
Jane Hunt-Ruble – San Bernardino County Trail & Open Space Committee  
Kevin Lynch – Lytle Development Co.  
Carol Douglas – Alta Loma Riding Club  
William Butler - Resident of Lytle Creek  
Sheryl Anaya - Resident of Lytle Creek  
Al Cunningham - Resident of Rancho Cucamonga  
Nina Fajima - Resident of Rancho Cucamonga  
Robert Hills – Cucamonga Valley Water District  
Eric Grubb – Cucamonga Valley Water District  
Juan Lopez Torres – CA Dept. of Fish & Game  
Joanna Gibson – CA Dept. of Fish & Game  
Larry Henderson – City of Rancho Cucamonga Planning  
Tom Munn - NEP Steward  
Al Kelly – Redlands  
Carrie Hyke – Co. Special Districts  
Tim Millington - Special Districts

## **Introduction:**

The County Service Area 120 - North Etiwanda Preserve (Preserve) Board meeting was called to order on April 19, 2012 by Dianna Lee at 2:30 p.m. and introductions were made.

## **Review of Minutes from the January 19, 2012 Meeting:**

The meeting minutes for January 19, 2012 were presented to the NEP Board by Board chair Dianna Lee. Board member Paul Williams made a motion to approve the meeting minutes for January and Board member Robert McKernan seconded. The motion and item was unanimously approved by the Board.

## **Public Comment:**

Rob Hills of the Cucamonga Valley Water District asked about the need for adoption of an MOU with the CVWD as identified in the NEP Management Plan. Rob offered to initiate the process by offering to draft a document that could be reviewed by the NEP Board at a future meeting.

Al Kelly of Redlands made comments to agenda item #8 Establishment of a Sphere Area and Annexation of Lytle-Cajon Creek Area. Mr. Kelly asked about the information and sources used to compile the County Land Use Services - biotic resource map. Board member Bob McKernan answered Mr. Kelly's questions relative to information used for the mapping of biotic resources. Mr. Kelly questioned whether the use of developer funds is a conflict of interest in the development of a sphere or annexation. Mr. Millington indicated that the practice was not unique for a Special District to require developers pay costs associated with sphere and annexation proceedings to bring an area into a District where a service by the District is to be performed. General comments from Mr. Kelly were made regarding holding of private meetings with developers.

Lynn Boshart – Asked about the make-up of the NEP Board and the representation or background of each Board member. In response Board Member Sam Spagnolo indicated that Board members could provide individual biographies.

### CSA 120 – North Etiwanda Preserve Board Members

1. Member of City of RC Council: Sam Spagnolo,
2. Member of City of Fontana Council: John Roberts,
3. Representative of SBC Board of Supervisors: Dianna Lee,
4. Representative of an organized environmental group/professional biologist: Paul Williams,
5. Representative of an organized environmental group/professional biologist: Bob McKernan, SBC Museum,
6. CSA 120/NEP Resident/property owner: Doug Andresen

E. A. Mills of Lytle Creek asked why people weren't noticed and wanted information as to the purpose and land owner impacts associated with having CSA 120's sphere extended and possible annexation of the Lytle/Cajon Creek areas. Mr. Millington noted that the establishment of a sphere and potential for expansion of CSA 120 was due to biological resources found in the area and the need for a mitigation land management entity. Mandy Parks with the Inland Empire Resource Conservation

District indicated that they provide a similar management service to that of CSA 120. In regards to land owner impacts Mr. Millington indicated that CSA 120 doesn't play a role in Land Use Policy or the determination of mitigation requirements on development projects. Mr. Millington noted that LAFCO does provide notification to the public, but usually only as a requirement of annexation. Mr. Millington clarified for all that the current LAFCO application is for establishment of a sphere and that an annexation application has not yet been submitted.

Steve Loe – Voiced support for what CSA 120 is meant to accomplish and its expansion. He did show concern over the implementation of Lytle/Cajon Conservation Strategy and indicated that the problem is that the strategy appears to be developer driven. Mr. Millington indicated that the strategy would need to obtain the approval of the Wildlife Agencies before implementation and that CSA 120 would manage based on wildlife agency requirements.

Carol Douglas spoke about the need to map existing and historic equestrian routes and establish as designated trails as to not block off future access to riders.

Tom Munn thanked Rob Hills and the Cucamonga Valley Water District for the prompt response to securing a water vault that had been previously vandalized within the Preserve.

Jane Hunt-Ruble with the San Bernardino County Trails Committee spoke on the need for more open space and trails.

Robert Torres of Lytle Creek talked about non-related topics to CSA 120. The need for clean water and the issue of what he felt was the withholding information pertaining to water quality for Lytle Creek.

#### **Endowment Interest Report:**

CSA 120 Manager Tim Millington distributed the endowment interest report. Interest earned for the quarter was \$1,783.00 and interest earnings remain below 1%. Mr. Millington reported a cash balance in the endowment of \$1,606,710..

#### **North Etiwanda Preserve Operation and Maintenance**

Tim Millington, Special Districts gave an update on some of the preserve trends of use, projects, clean-ups and items being addressed. Mr. Millington reported that a clean-up was scheduled for Saturday, April 28, 2012 and encouraged people to participate. Flyers for the clean-up were distributed. Clean-up was to begin around 8:00 am and end before noon. Mr. Millington thanked the Cucamonga Valley Water Districts Frontier Project staff for organizing the clean-up and City of Rancho Cucamonga, Rancho Cucamonga Fire Protection District, and Inland Empire Resource Conservation District for their participation. Volunteer Tom Munn indicated that although OHV traffic has reduced substantially; vehicles are still making their way into the Preserve. Some of the traffic was thought to be coming from unsecured gates within the housing tract below the Preserve. Mr. Millington indicated that the harvest of sage still tends to be an issue in and around the Preserve. Mr. Munn asked about the replacement of faded interpretive panels. Mr. Millington indicated that panels to replace faded panels have arrived and that replacement would be scheduled.

## **Review of Fee Schedule**

Mr. Millington distributed a copy of the Fee Schedule to Board Members and indicated the types of fees on the currently charged. The topic was then suspended to be taken up at a future meeting. A Fee schedule committee was to be established under the next agenda item.

## **Organization of Sub Committees**

Mr. Millington asked that the NEP Board consider the formation of special sub committees to allow more time to work on and discuss specific issues. With Board Meetings only occurring quarterly it was determined that sub committees would afford better participation and opportunities to work more efficiently as an advisory Board. Sam Spagnolo made a motion that sub committees be formed. The motion was seconded by Bob McKernan and carried by the the Board. The committees were formed to contain less than a quorum of board members. The following committees were established: Ordinance Development (Dianna and Bob), Fire Management Plan (Sam and John), Fees (Paul and Bob), Education (Paul), Volunteer Recruitment and Web Site (Dianna and Doug), and Biology (Bob). Mr. Millington stated that these committees would eventually include representation from other outside groups as would be appropriate.

## **Establishment of a Sphere and Annexation of Lytle/Cajon Creek Area**

Mr. Millington provided an update as to the LAFCO sphere establishment application submitted to LAFCO. He indicated that a LAFCO Department Review Committee (DRC) meeting had been scheduled for May 3<sup>rd</sup>, 2012 by LAFCO. The DRC was to allow affected agencies an opportunity to have questions answered and discuss the process. Mr. Millington asked that the Board review a draft annexation map proposal. The Board questioned who was to pay the fees associated with the LAFCO submission for annexation. Mr. Millington indicated that a developer was to pay the fees associated with the application as was done on the sphere establishment. Board Member Spagnolo indicated that he was not aware that the developer had paid the fees for the sphere application. Mr. Millington stated that the item was presented at previous meetings and should not have been a surprise to Board members. There was limited discussion about potential annexation and the board tabled the item in order to allow additional review time and get clarification and questions they may have answered.

## **Discussion of Implementation of a Merit Badge Program**

Item was tabled due to length of the meeting and was to reappear on a future agenda.

**Board Comment – No Board Comments**

**Next Quarterly Meeting Date: July 19, 2012**  
**Supervisor Rutherford's Rancho Cucamonga Field Office**  
**8575 Haven Avenue, Suite 110**  
**Rancho Cucamonga**